



Rules and Regulations

1. Charfield Burial Ground is owned and operated by Charfield Parish Council, acting as Burial Authority. A plan of the Burial Ground is available from the Parish Clerk on application and examination of the Burial Register by appointment with the Parish Clerk. A fee may be applicable for any searches that are requested.
2. The Burial Ground is provided for the interment of Charfield parishioners only. However, the Burial Authority may consider special exceptions where good reason is provided; in general where there has been long association with the Parish (eg: someone who lived in Parish for majority of life but has moved to a Nursing home out of Parish for last few years of life).
3. Burial plots may be purchased at need or in advance by parishioners, on the basis of 75 year leaseholds from date of interment. Such purchases may not be transferred without the written approval of the Burial Authority, for which an administration fee may be payable. Purchases subsequent to decease are likewise based upon a 75 year leasehold.
4. Burial plot leases may be extended by the purchase of further periods as determined by the Burial Authority at the time of application, for which the appropriate fee shall be paid. Leases which have expired prior to extension may be extended only at the discretion of the Burial Authority. The expectation is that burial plots will be re-sold once any lease has expired.
5. Unused plots may be sold back to the Burial Authority at the price they were sold less 25%, at the discretion of the Burial Authority.
6. All interments shall have the prior approval of the Burial Authority. Excavation and infilling shall be carried out only by contractors approved by the Burial Authority. Cremated remains may be interred in spaces reserved for such use, or in full burial plots and for each the appropriate fee shall be payable.
7. Graves shall be dug and refilled in daylight hours, and interments shall take place only between the hours of dawn and dusk, and shall be notified to the Burial Authority at least 48 hours prior to taking place. A longer period of notice may be required if the Burial Authority deems it unreasonable, through bad weather or other reason, to prepare the plot in the normal timeframe.
8. Interments shall be conducted so as not to cause unreasonable distress or annoyance to neighbouring residents. Celebrants may bless, sanctify or otherwise consecrate the grave provided such rituals do not breach these rules and regulations, or affect neighbouring graves.
9. The scattering of ashes is permitted in the 'garden of remembrance' set aside for such use, with the permission of the Burial Authority. There will be no fee for this facility as long as the scattering does not extend beyond the defined area. No tributes will be laid in the garden.
10. Floral tributes will be removed at the discretion of the Burial Authority, when they are deemed to have faded or otherwise become inappropriate. Other tributes will be removed at the discretion of the Burial Authority unless written permission for such placements is obtained.

11. Memorials, including headstones and plaques may be sited at the burial site with the written approval of the Burial Authority and on payment of the appropriate fees. Inscriptions must be approved by the Burial Authority, and the memorial shall carry the grave space number in a clearly visible and durable manner. Memorials will be erected in accordance with current NAMM Codes of Practice. Please refer to 'Appendix A' (available from the Burial Authority) regarding Right to Place Memorials and Type of Memorial allowed.
12. Foot stones, kerb stones, edging or gravel beds are not permitted. Flower bulb planting should be limited to small species and shall remain within the burial plot. Trees and shrubs shall not be planted on burial plots and the Burial Authority reserves the rights to remove such without notice.
13. Memorials remain in the ownership of the purchaser and maintenance of them is the responsibility of the purchaser. If the Burial Authority finds that any memorial is unstable or otherwise defective it will take action to make it safe and make reasonable efforts to contact the owner. If the owner cannot be found or refuses to carry out maintenance the Burial Authority reserves the right to remove and dispose of the memorial.
14. These rules and regulations may be amended by the Burial Authority without notice, and the Burial Authority reserves the right to manage unforeseen circumstances as deemed necessary at the time. Please refer to attached Appendix B should you wish to see complete schedule of Burial Ground Policies.

Reviewed January 2012

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